



# Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

## Office of Detention Facilities

**Date:** June 19, 2023

Sheriff Duane Waldera  
Jackson County Sheriff's Department  
30 N. 3rd Street  
Black River Falls, WI 54615

**RE: 2023 Annual Inspection**

**Facility Name:** Jackson County Jail

**Address:** 30 N. 3rd street  
Black River Falls, WI 54615

**Facility Type and Applicable Wisconsin Administrative Code:**

- Juvenile Detention Facility (Chapter DOC 346)
- Secured Residential Care Center for Children and Youth (Chapter DOC 347)
- Huber Facility (Chapter DOC 348)
- Municipal Lockup Facility (Chapter DOC 349)
- Jail (Chapter DOC 350)

**Date of Inspection:** June 13, 2023     **Inspected By:** Brad Hoover

**Inspection Process:** The annual inspection of the facility was conducted pursuant to WI Statute 301.37(3). The inspection compared the facility and its operation to applicable state statutes and Department of Corrections administrative code. This inspection consisted of a tour of the facility to assess the safety, sanitation, adequacy, and fitness of the facility; dialogue with staff and inmates; and a review of facility records and documentation.

### Approved Capacity Details

Maximum Rated Capacity	Population on the Day of Inspection	Is Facility Approved to Double Cell	Is Facility Approved to Hold Juveniles
60	38	Yes	No

## **Inspection Results:**

The following violations were noted during this year's inspection process:

- **Administrative Code DOC 350.20(2) *Double Celling***  
On the day of inspection, inmates of different classifications were housed together in the same cell. This is a repeat violation from past inspections.
- **Administrative Code DOC 350.07(7) *Dormitories***  
On the day of inspection, inmates of different classifications were housed together in the same dormitory.

## **Inspection Comments:**

On the day of inspection, there were still several issues from previous inspections that still exist today. A walkthrough of the facility showed the following:

- During the inspection I was made aware that the facility had mixed classification in both their dormitories and cells. This has been a repeat violation for several years. Although the Jackson County Jail lacks the adequate space needed, jail staff still need to ensure that inmates that are housed together are of the same security classification. As was discussed during the inspection closeout with Captain Rich, the facility will have to submit a written compliance plan to this office by July 31, 2023 that outlines what additional procedural steps will be taken to address this longstanding issue and to ensure code compliance moving forward.
- The medical room is small, making it hard for medical staff to provide treatment and examinations while also having adequate space for administrative duties and properly securing confidential medical records. During the inspection process, the medical room was congested, as it was filled with various items due to lack of storage in the facility.
- During the walkthrough of the facility there were several large items being stored in the main hallway creating a serious safety concern. This is an ongoing issue as property is stored in every available area within the jail.
- The jail has added a full-time behavioral health coordinator position to provide mental health services within the jail. The lack of administrative space is concerning as the jail staff are not sure where they can provide this service in a safe environment.

As referenced in last year's inspection, most maintenance issues are addressed in a timely manner, but it should be noted that the needs of the facility are more than general upkeep and an occasional issue. The facility is over 30 years old and, since it opened, Corrections has changed dramatically. There should be thought given to future needs of the facility when it comes to conditions of confinement, housing options for classification, programming, and efficiency.

In closing, I would like to thank Captain Rich and your staff for their cooperation during this inspection process. If you have any questions regarding this report or any other matter please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Brad Hoover", with a long horizontal flourish extending to the right.

Brad Hoover, Inspector  
Office of Detention Facilities

Cc: Kaylan Rich, Captain  
Greg Bucholtz, ODF Director  
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